

# Agenda

## Audit Committee

Wednesday, 14 June 2023 at 7.30 pm

New Council Chamber, Town Hall, Reigate



This meeting will take place in the Town Hall, Castlefield Road, Reigate. Members of the public, Officers and Visiting Members may attend remotely or in person.

*All attendees at the meeting have personal responsibility for adhering to any Covid control measures. Attendees are welcome to wear face coverings if they wish.*



Members of the public may observe the proceedings live on the Council's [website](#).

### Members:

J. S. Bray	B. Green
G. Buttironi	F. Kelly
V. Chester	Vacancy (Independent Member)

### Substitutes:

<b>Conservatives:</b>	K. Fairhurst and K. Sachdeva
<b>Residents Group:</b>	G. Adamson and N. D. Harrison
<b>Green Party:</b>	J. C. S. Essex and D. Torra
<b>Liberal Democrats</b>	

**Mari Roberts-Wood**  
Managing Director

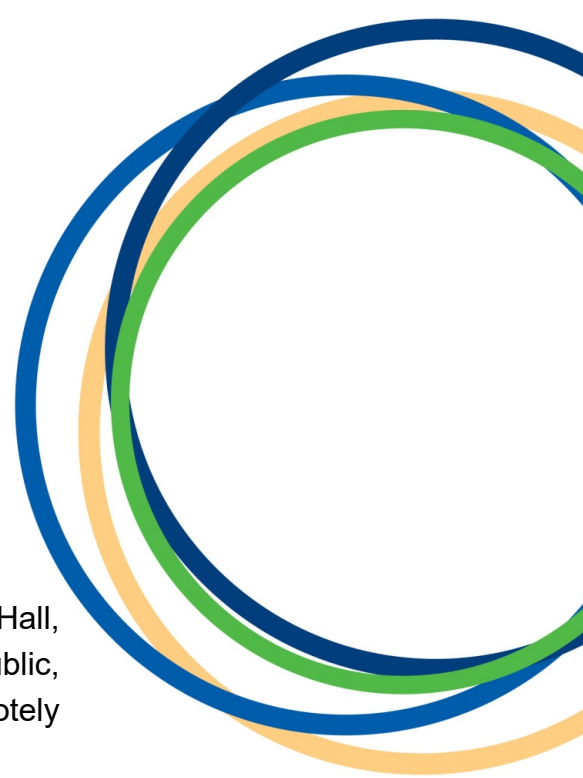
For enquiries regarding this agenda;

**Contact:** 01737 276182

**Email:** [democratic@reigate-banstead.gov.uk](mailto:democratic@reigate-banstead.gov.uk)

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**Reigate & Banstead**  
**BOROUGH COUNCIL**  
Banstead | Horley | Redhill | Reigate



**1. Election of Chair**

To elect a Chair of the Committee for this Municipal Year 2023/24.

**2. Election of Vice-Chair**

To elect a Vice-Chair of the Committee for this Municipal Year 2023/24.

**3. Minutes**

(Pages 5 - 12)

To confirm as a correct record the Minutes of the previous meeting.

**4. Apologies for Absence and Substitutions**

To receive any apologies for absence and notification of substitutes in accordance with the Constitution.

**5. Declaration of Interest**

To receive any declarations of interest.

**6. Audit Committee Overview**

(Pages 13 - 20)

To provide an overview of the role of the Audit Committee and its Members.

**7. Audit Committee Work Programme Schedule 2023/24**

(Pages 21 - 28)

To discuss and agree any changes to the Audit Committee's Work Programme 2023/24 and note the Action Tracker.

**8. Any Other Urgent Business**

To consider any item(s) which, in the opinion of the Chair, should be considered as a matter of urgency – Local Government Act 1972, Section 100b (4)(b).

**Note: Urgent business must be submitted in writing but may be supplemented by an oral report.**

To approve the additional meeting of Audit Committee that is to be scheduled on Wednesday 26 July 2023 at 7.30pm.



### **Our meetings**

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



### **Streaming of meetings**

Meetings are broadcast live on the internet and are available to view online for six months. A recording is retained for six years after the meeting. In attending any meeting, you are recognising that you may be filmed and consent to the live stream being broadcast online, and available for others to view.



### **Accessibility**

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



**Notice is given** of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.